



# ADITYA SHAH & ASSOCIATES

CHARTERED ACCOUNTANTS

## AUDIT REPORT

We have examined the Balance Sheet as at 31<sup>st</sup> March, 2018, Receipt and Payments Account & Income & Expenditure A/c for the year ended of SAMVAD, Urmila Enclave, 301A, Peace Road, Lalpur Ranchi, Jharkhand.

We certify that the Balance Sheet, Receipt and Payments Account & Income & Expenditure A/c are in agreement with the books of account maintained by the Trust.

We report the following observations/comments/discrepancies/inconsistencies; if any; Subject to Notes attached

1. These financial statements are the responsibility of the Management. Our responsibility is to express an opinion on these financial statements based on our Audit.
2. We conducted the Audit in accordance with Auditing Standards generally accepted in India. Those standards require that we plan and perform the Audit to obtain reasonable assurance about whether the financial statements are free of any material misstatements. An audit also includes examining on test basis evidence supporting the amounts and disclosures in the Financial Statements. An audit also includes assessing the accounting principles used and significant estimates made by the management as well as evaluating the overall financial statements presentation. We believe that our Audit provides a reasonable basis for our opinion.

Subject to above -

- (A) We have obtained all the information and explanations which, to the best of our knowledge and belief were necessary for the purpose of the audit.
- (B) In our opinion, proper books of account have been kept by the Trust so far as appears from our examination of the books.
- (C) In our opinion and to the best of our information and according to the explanations given to us, the said accounts, read with notes thereon, if any, give a true and fair view:
  - (i) in the case of the Balance Sheet, of the state of affairs of the assessee as at 31<sup>st</sup> March 2018 and
  - (ii) In the case of income & expenditure A/c, of the Deficit for year ended on that date.
  - (iii) In the case of Receipts & Payment A/c, of the Receipts and Payments for the year ended on that date.

Place: Ranchi  
Date: 15/06/2018



ADITYA SHAH & ASSOCIATES  
CHARTERED ACCOUNTANTS

*Aditya S. S.*

Name: Aditya Shah

Status: Partner

Mem. No. 405220

FRN: 016257C

Address: Court Road, Ranchi



**SAMVAD**  
**AT:- URMILA ENCLAVE,FLAT No. 301-A, PEACE ROAD, P.O:- LALPUR, DIST.- RANCHI, JHARKHAND- 834 001**  
**CONSOLIDATED BALANCE SHEET AS AT 31ST MARCH 2018**

LIABILITIES	Rs.	P.	A S S E T S	Rs.	P.	Rs.	P.
<b>FOREIGN CONTRIBUTION FUND</b>			<b>FIXED ASSETS</b>				
<b>NON FUNDING FC FUND</b>			As Per Separate Statement			449,171.05	
As per Last Account	19,391.00		<b>Travel Advances</b>			26,042.00	
<b>Add.</b> Balance Being excess of Income over expenditure transferred from I & E A/C	586.00	19,977.00	<b>TDS by Allahabad Bank</b>			975.00	
<b>EED &amp; BRW</b>			<b>GENERAL FUND</b>				
As per Last Account	3,446,890.75		As per Last Account	107,234.00			
<b>Less.</b> Balance Being excess of Expenditure over Income transferred from I & E A/C	3,009,007.97	437,882.78	<b>Less.</b> Balance Being excess of Income over expenditure transferred from I & E A/C	45,756.00		61,478.00	
<b>JUDAV</b>			<b>CASH &amp; BANK BALANCES</b>				
As per Last Account	4,182.00		Cash in Hand	21,504.00			
<b>Less.</b> Balance Being excess of Expenditure over Income transferred from I & E A/C	4,182.00		Cash at Bank				
<b>IGSSS</b>			<b>i) Designated Bank Account</b>				
As per Last Account	14,804.00		With Allahabad Bank, Circular Road ,Ranchi				
<b>Add.</b> Balance Being excess of Income over expenditure transferred from I & E A/C	7,197.13	22,001.13	S.B A/C No. 20238986752	1,680,653.42			
<b>SIEMENPUU FOUNDATION</b>			<b>ii) Fixed Deposit Account</b>				
As per Last Account	-		With Allahabad Bank, Circular Road ,Ranchi				
<b>Add.</b> Balance Being excess of Income over expenditure transferred from I & E A/C	325,550.00	325,550.00	Vide A/c No. 50429286989	1,326,060.00			
<b>ACTION AID THAILAND</b>			<b>iii) With Allahabad Bank, Circular Road ,Ranchi</b>				
As per Last Account	18,709.00		S.B A/C No. 20238996646	9,741.00			
<b>Add.</b> Balance Being excess of Income over expenditure transferred from I & E A/C	751.00	19,460.00	<b>iv) Extension Office -Bank Account</b>				
<b>CHRISTIAN AID</b>			With State Bank of India, Madhupur				
As per Last Account	2,544,934.33		Vide C A No. 32055189799	155,211.92			
<b>Less.</b> Balance Being excess of Expenditure over Income transferred from I & E A/C	78,779.95	2,466,154.38	<b>v) With State Bank of India, Madhupur</b>				
<b>CAN INTERNATIONAL</b>			Vide C A No. 37293201108	10,764.00			
As per Last Account	3,648.00	3,648.00	<b>vi) With Oriental Bank of Commerce, Madhupur</b>				
<b>GLOBAL GREENGRANTS FUND, USA</b>			Vide C A No. 21861132000755	5,000.00			
As per Last Account	344,930.00		<b>vii) With HDFC Bank Ltd, Raj Bari Road, Madhupur</b>				
<b>Less.</b> Balance Being excess of Expenditure over Income transferred from I & E A/C	278,566.00	66,364.00	Vide C A No. 50100221850713	124,866.48	3,333,800.82		
<b>ACTIONAID ASSOCIATION</b>							
<b>Add.</b> Balance Being excess of Income over expenditure transferred from I & E A/C	-	95,103.10					
<b>PARTNERING HOPE INTO ACTION FOUNDATION</b>							
<b>Add.</b> Balance Being excess of Income over expenditure transferred from I & E A/C	-	265,326.48					
<b>LOANS AND ADVANCES</b>							
As per Last Account	154,200.00						
Less repaid during the year	4,200.00	150,000.00					
<b>GRAND TOTAL :-</b>		<b>3,871,466.87</b>	<b>GRAND TOTAL :-</b>			<b>3,871,466.87</b>	



*रौल केकेडा*  
**CHAIR PERSON**

*अनुराग*  
**SECRETARY**

*अनुराग*  
**TREASURER**

This is the Balance Sheet as per our report of even date

Place : Ranchi  
 Date : 15th June 2018



For **ADITYA SHAH & ASSOCIATES**  
**CHARTERED ACCOUNTANTS**  
 FRN: 016257C

*Aditya S*  
**(CA)ADITYA SHAH**  
**PARTNER**  
 MEM.NO. 405220



**SAMVAD**  
**AT:-URMILA ENCLAVE,FLAT NO:- 301-A, PEACE ROAD,P.O:- LALPUR, DIST.- RANCHI, JHARKHAND- 834 001**  
**CONSOLIDATED STATEMENT OF ASSETS AS ON 31ST MARCH 2018**

NAME OF ASSETS	PROJECT	COST	Addition during the year	TOTAL	DEPRECIATION		TOTAL	Closing Balance 31-03-2018	Rate
					Up to 31-03-2017	for the year			
FURNITURE & EQUIPMENTS	EED	41,200.00	-	41,200.00	21,292.00	1,991.00	23,283.00	17,917.00	10%
	BfW	71,306.00	-	71,306.00	18,499.00	5,281.00	23,780.00	47,526.00	
	GEN SEC.	13,600.00	26,786.00	40,386.00	7,938.00	3,245.00	11,183.00	29,203.00	
	PHIA FOUNDATION	-	39,939.00	39,939.00	-	1,997.00	1,997.00	37,942.00	
OFFICE EQUIPMENTS	GEN SEC.	27,175.00	-	27,175.00	11,492.00	1,568.00	13,060.00	14,115.00	10%
MOTORCYCLE	EED	149,000.00	-	149,000.00	115,800.00	4,980.00	120,780.00	28,220.00	15%
	BfW	151,500.00	-	151,500.00	85,567.00	9,890.00	95,457.00	56,043.00	
COMPUTER & ACCESSORIES	EED	132,228.00	-	132,228.00	131,402.00	330.00	131,732.00	496.00	40%
	BfW	311,335.00	-	311,335.00	222,504.00	35,532.00	258,036.00	53,299.00	
	GEN SEC.	79,950.00	-	79,950.00	72,200.00	3,100.00	75,300.00	4,650.00	
INVERTER	GEN SEC.	4,500.00	-	4,500.00	2,052.00	367.00	2,419.00	2,081.00	15%
BATTERY	GEN SEC.	-	8,000.00	8,000.00	-	1,200.00	1,200.00	6,800.00	15%
	PHIA FOUNDATION	-	15,200.00	15,200.00	-	1,140.00	1,140.00	14,060.00	
LAPTOP	CHRISTIAN AID	28,890.00	-	28,890.00	28,529.00	144.00	28,673.00	217.00	40%
	ACTIONAID ASSOCIATION	-	44,850.00	44,850.00	-	8,970.00	8,970.00	35,880.00	
	PHIA FOUNDATION	-	50,500.00	50,500.00	-	10,100.00	10,100.00	40,400.00	
DIGITAL CAMERA	CHRISTIAN AID	5,990.00	-	5,990.00	4,321.00	250.00	4,571.00	1,419.00	15%
	BfW	11,600.00	-	11,600.00	6,552.00	757.00	7,309.00	4,291.00	
	ACTIONAID ASSOCIATION	-	14,797.05	14,797.05	-	1,110.00	1,110.00	13,687.05	
	PHIA FOUNDATION	-	14,800.00	14,800.00	-	1,110.00	1,110.00	13,690.00	
LCD PROJECTOR	BfW	52,000.00	-	52,000.00	29,370.00	3,395.00	32,765.00	19,235.00	15%
PRINTER	PHIA FOUNDATION	-	10,000.00	10,000.00	-	2,000.00	2,000.00	8,000.00	40%
<b>TOTAL :-</b>		<b>1,080,274.00</b>	<b>224,872.05</b>	<b>1,305,146.05</b>	<b>757,518.00</b>	<b>98,457.00</b>	<b>855,975.00</b>	<b>449,171.05</b>	

Note: During the year Assets purchased in last quarter of the Financial Year 2017-18, so depreciation has been deducted @ 50% of the actual deduction rate on the additions.





## SUMMARY

PROJECT	COST	Addition during the year	TOTAL	DEPRECIATION		TOTAL	Closing Balance 31-03-2018
				Up to 31-03-2017	for the year		
EED/ BfW	920,169.00	-	920,169.00	630,986.00	62,156.00	693,142.00	227,027.00
CHRISTIAN AID	34,880.00	-	34,880.00	32,850.00	394.00	33,244.00	1,636.00
GENERAL SECTION	125,225.00	34,786.00	160,011.00	93,682.00	9,480.00	103,162.00	56,849.00
ACTIONAID ASSOCIATION	-	59,647.05	59,647.05	-	10,080.00	10,080.00	49,567.05
PHIA FOUNDATION	-	130,439.00	130,439.00	-	16,347.00	16,347.00	114,092.00
<b>TOTAL :-</b>	<b>1,080,274.00</b>	<b>224,872.05</b>	<b>1,305,146.05</b>	<b>757,518.00</b>	<b>98,457.00</b>	<b>855,975.00</b>	<b>449,171.05</b>



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CHAIRPERSON

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SECRETARY

अ.श.श.श.

TREASURER

As per our report of even date

Place :Ranchi  
Date : 15th June 2018



For **ADITYA SHAH & ASSOCIATES**  
**CHARTERED ACCOUNTANTS**  
FRN: 016257C

Aditya S. S.

(CA ADITYA SHAH)  
PARTNER  
MEM.NO. 405220







B/F :-	312,764.52	--:2:--
<b>BfW PROGRAMME EXPENSES</b>		
<u>Deepening Indigenecracy and Promoting Sustainable Livelihood in Jharkhand Cont. April 2017 to September 2017</u>		
<u>Project Activities</u>		
Strengthening of the Gram Sabhas and its federations	1,501,550.87	
Food security and climate resilient agriculture	40,763.00	
Adivasi Workshop	2,295.00	
Internal monitoring & planning, capacity building for staff, publications, website hosting	345,334.00	
OIO	203,461.00	
<u>Staff</u>		
Program Personnel	2,194,791.00	
Administration Personnel	1,471,473.00	
<u>Administration</u>		
Rent, Electricity, Repairs & Maintenance	319,853.00	
Stationary, Communication, Media, Hospitality	130,742.20	
Travel costs (local and for program)	396,602.97	
Audit	69,000.00	6,675,866.04
<b>BfW PROGRAMME EXPENSES</b>		
<u>Deepening Indigenecracy and Promoting Sustainable Livelihood in Jharkhand Cont. October 2017 to March 2018</u>		
<u>Project Activities</u>		
Strengthening of Gram Sabhas and its federations	153,811.00	
Food security and climate resilient agriculture	197,707.00	
Adivasi Workshop	551,595.30	
Internal monitoring & planning, capacity building for staff, publications, website hosting.	327,987.90	
<u>Staffs</u>		
Programme Personnel	2,302,538.00	
Administration Personnel	1,532,690.00	
<u>Administration</u>		
Rent, Electricity, Repairs & maintenance	333,484.78	
Stationary, Communication, Media, Hospitality	117,345.00	
Travel costs (local and for programme)	288,820.00	5,805,978.98
<b>ACTION AID ASSOCIATION PROGRAMME EXPENSES</b>		
<u>For Study on Tenancy in Champaran</u>		
Local Travel & Field visits	12,855.00	
Assistant Researcher	29,500.00	
Typing and Composing	10,000.00	
Stationary	1,944.00	
Food and Stay	21,388.00	
Miscellaneous	6,666.95	
Mid term Sharing of Report	20,390.00	
Report Publication	24,237.00	
Audit fee	3,000.00	
Unutilised balance of grant refund	27,747.00	
Bank Charges	140.00	157,867.95
C/O :-	12,952,477.49	

B/F :-	10,790,788.00
<b>GRANT</b>	
Received from ACTION AID ASSOCIATION, NEW DELHI through Bank transferred and deposited into Bank	
<u>For Parivartanshala - second round</u>	
On 18-08-2017	200,000.00
On 13-12-2017	33,000.00
	233,000.00
<u>Add Bank Interest</u>	
	1,435.00
	234,435.00
<b>GRANT</b>	
Received from ACTION AID ASSOCIATION, NEW DELHI through Bank transferred and deposited into Bank	
<u>For LRP - Strengthening indigenecracy through socio- economic development of marginalised communities in Jharkhand</u>	
On 01-02-2018	257,000.00
On 23-03-2018	187,000.00
	444,000.00
<b>GRANT</b>	
Received from Jagori Rural Charitable Trust, Knagra, H.P through Bank transferred and deposited into Bank	
<u>ONE BILLION RISING CAMPAIGN 2018 IN DIFFERENT PATRTRTS OF JHARKHAND.</u>	
On 20.02.2018	80,000.00
On 31.03.2018	20,000.00
	100,000.00
<b>GRANT</b>	
Received from Siemenpuu Foundation, Finland through Bank transferred and deposited into Bank	
<u>For Documentation of bio-cultural life heritages and creation of Community protocols of Adivasi Communities, P.J. Code 17006AAS</u>	
On 28-06-2017	1,095,830.00
On 02-01-2018	914,656.00
	2,010,486.00
<u>Add Bank Interest</u>	
	13,719.00
	2,024,205.00
<b>GRANT</b>	
Received from Indo Global Social Service Society , New Delhi through Bank transferred and deposited into Bank	
<u>SUSTAINABLE OPTION FOR UPLIFTING LIVELIHOOD (SOUL-2)</u>	
On 13-04-2017	97,023.00
On 10-07-2017	213,004.00
On 01-11-2017	319,506.00
	629,533.00
<u>Add Bank Interest</u>	
	3,139.00
	632,672.00
<b>BANK INTEREST</b>	
<u>GLOBAL GREENGRANTS FUND, USA</u>	
	8,332.00
	8,332.00
<b>BANK INTEREST</b>	
<u>Christian Aid, Solar Energy Programme</u>	
	3,235.00
	3,235.00
C/O :-	14,237,667.00





B/F :-	12,952,477.49	--:3:--
<b><u>ACTION AID ASSOCIATION PROGRAMME EXPENSES</u></b>		
<b><u>Start Up NF Strengthening indigenocracy through Socio-Economic development of marginalised communities in Jharkhand</u></b>		
Development & printing of 660 photographs (3 copies each)	12,450.00	
Xerox of child profiles (2 copies each)	2,040.00	
Xerox of child messages (2 copies each)	1,640.00	
Stationary*(list of stationary given)	4,801.00	
Orientation for staff/volunteers-Travel & food expenditure	17,525.00	
Vehicle for orientation process	9,966.00	
Local Travel	5,316.00	
Sponsorship Coordinator	30,000.00	
Refreshments for Children	18,605.00	
Printing of formats	1,400.00	
Office rent	10,000.00	
Part time Accountant	6,000.00	
Audit Fees	2,000.00	
Stationery, postage, telephone and Internet	4,468.00	
Gram Sathi	42,000.00	
Chief functionary's Honorarium	14,000.00	
Village level community meeting for CBO formation	15,940.00	
Unutilised balance of grant refund	3,676.00	
Bank Charges	25.00	
	201,852.00	
<b><u>ACTION AID ASSOCIATION PROGRAMME EXPENSES</u></b>		
<b><u>For immediate relief to the flood affected villages in West Champaran, Bihar</u></b>		
Relief Kit (for 200 families)	84,425.00	
Cloth to flood affected Children (for 600 Children)	74,340.00	
Travel & Trasportation cost	16,618.00	
Banner, Photography, Stationary etc.	578.00	
Food Allowance to Volunteers	15,000.00	
Accounts	3,000.00	
Unutilised balance of grant refund	6,849.00	
Bank Charges	50.00	
	200,860.00	
<b><u>ACTION AID ASSOCIATION PROGRAMME EXPENSES</u></b>		
<b><u>Parivartanshala - second round</u></b>		
Food & Stay	170,394.00	
Resource person's honorarium and travel	39,940.00	
Stationary	5,934.00	
Audit	3,000.00	
Resource Materials	10,303.00	
Miscellaneous	4,100.00	
Unutilised balance of grant refund	739.00	
Bank Charges	25.00	
	234,435.00	



C/O :-

13,589,624.49

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-- BANK INTEREST

Christian Aid, World Bank Energy Project

1,240.00      1,240.00

-- BANK INTEREST

Christian Aid, PPA Programme

24,876.00      24,876.00

-- BANK INTEREST

For Christian Aid Tools to Push for Decentralised-Energy Solutions Programme

45,076.00      45,076.00

-- BANK INTEREST

For Christian Aid, CANSA Programme

6,936.00      6,936.00

-- BANK INTEREST

For Christian Aid, Demonstration Centre

28,691.00      28,691.00

-- BANK INTEREST

Action Aid, Thailand, Programme

751.00      751.00

-- BANK INTEREST

Non Funding FC Fund

586.00      586.00

B/F :-

14,237,667.00

C/O :-

14,345,823.00



B/F :-

13,589,624.49

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B/F :-

14,345,823.00

**ACTION AID ASSOCIATION PROGRAMME EXPENSES**  
**LRP - Strengthening indigenocracy through socio-economic development of marginalised communities in Jharkhand**

Project Director	21,000.00	
Program Coordinator	39,000.00	
Sponsorship Coordinator	40,500.00	
Accountant	9,000.00	
Staff welfare	14,236.00	
Baseline Survey and compilation for 40 villages	5,600.00	
Celebration of International Women Day	21,882.00	
Formation of Balpanchayats	18,699.00	
Gram Sathi (Part time)	119,000.00	
Kaam Mango Abhiyaan	8,678.00	
Monthly staff planning and review meeting	880.00	
Local Travel	2,842.00	
Outstation travel	5,871.00	
Telephone, fax, courier, postage	1,091.90	
Stationary/Newspaper and Journals	800.00	
Office rent	15,000.00	
Office Maintenance	1,427.00	
Refreshment during CM collection	13,310.00	338,816.90

**JAGORI RURAL CHARITABLE TRUST PROGRAMME EXPENSES**  
**ONE BILLION RISING CAMPAIGN 2018 IN DIFFERENT PATRIS OF JHARKHAND:-**

District level 8 Meetings	43,237.00	
State Level Women Convention:		
Fooding & Lodging of 100 Participatns	16,240.00	
Hall & Mike	6,490.00	
Travel of Participants	23,742.00	
Materials and Miscellaneous	10,291.00	100,000.00

**SIEMENPUU FOUNDATION, FINLAND PROGRAMME EXPENSES**  
**Documentation of bio-cultural life heritages and creation of Community protocols of Adivasi Communities, P.J. Code 17006AAS**

3 National/ Regional Meetings with NAA Partners	192,975.00	
NAA Partners Core Group Meetings -2	27,989.00	
<b>Documentation and final production of bio-cultural community protocols - 7</b>		
Grant to NAA Partners for Documentation and final production of bio-cultural community protocols	677,520.00	
Documentation and final production of bio-cultural community protocols by SAMVAD	136,800.00	
<b>Participation of Adivasi representatives to relevent UN meetings</b>		
Grant to NAA Partners for Participation of Adivasi representatives to relevent UN meetings	283,800.00	
Participation of Adivasi representatives to relevent UN meetings	138,882.00	

C/O :-

1,457,966.00

14,028,441.39

C/O :-

14,345,823.00





B/F :-	1,457,966.00	14,028,441.39	--:5:--
<b>Coordination And Administration Cost</b>			
Project Coordinator '@12000x 9 month	108,000.00		
Documentation Part time '@ 6000/ x 9 month	54,000.00		
Travel for Programme Coordination	27,652.00		
Office Stationary, postage, phone, email	22,361.00		
Contingency	10,016.00		
Accounts and Audit	18,660.00	1,698,655.00	

B/F :- 14,345,823.00

**JUDAV PROGRAMME EXPENSES**

Printing and Stationary		4,182.00
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**CHRISTIAN AID, LONDON PROGRAMME EXPENSES**

**Deepening Indigenocracy and Promoting Sustainable Livelihood in Jharkhand Cont.**

Two Days Annual state level women Convention	134,962.00	
Strengthening the process of Eastern India Dialogue	53,477.95	188,439.95

**IGSSS PROGRAMME EXPENSES**

**SUSTAINABLE OPTION FOR UPLIFTING LIVELIHOOD (SOUL-2)**

1st April 2017 to 31st May 2017

Workshop on Food related Social Security Scheame	9,045.00	
Follow up training programme on Vermi-compost	4,362.00	
Training to CBOs and youth leaders for community	9,655.00	
Women skill devt.workshop on SHGs for economic empowermen	6,286.00	
Household and Community level issue-based micro-planning.	8,825.00	
Staff Review meeting	2,000.00	
Project co-ordinator-1	16,000.00	
Animators -3	30,000.00	
Accountant ( Part Time )	10,000.00	
Social security	6,260.00	
Travel of Project co-ordinator-1	2,635.00	
Travel of Animators -3	3,010.00	
Travel to Chief Functionary	1,685.00	
Out station Travel/ IGSSS review meeting	2,345.00	
Office Rent / maintence	7,000.00	
Telephone/ Internet	1,000.00	
office Exp.(news paper etc)	712.00	
Printing & Stationery	737.00	
Unutilised balance of grant refund	1,890.00	123,447.00

C/O :- 16,043,165.34

C/O :- 14,345,823.00





B/F :-

16,043,165.34

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B/F :-

14,345,823.00

**IGSSS PROGRAMME EXPENSES****SUSTAINABLE OPTION FOR UPLIFTING LIVELIHOOD (SOUL-2)**

1st June 2017 to 31st March 2018

Training on local food and nutrition values for members of CBOs

	12,184.00	
Training and demonstration of 3 climate resilient agriculture practices	16,230.00	
Promotion fruit trees plantation	9,405.00	
Training on Low cost vermicompost using local resources	8,992.00	
Training on Livestock Management	10,134.00	
Workshop on Capacitation of service provider (ASHA,AWW,ANM)and portential women leader on food and nutrition security issues.	11,046.00	
Farmer Demonstration plots for traditional crops	5,780.00	
Demonstration of 15 nutrition gardens with all practices in 15 project village	9,325.00	
Block level meeting for effective implementation of micro-plan	3,343.00	
Developing a community owned information centre	11,085.00	
Community led planing meeting for drought resilience building in 15 village	11,280.00	
staff Review and planing meeting	8,000.00	
Endline	4,315.00	
Documentation of the best practices/ IEC	7,894.00	
Project co-ordinator-1	80,000.00	
Animators -3	150,000.00	
Accountant ( Part Time )	50,000.00	
Social security	35,502.00	
Travel of Project co-ordinator-1	16,645.00	
Travel of Animators -3	21,450.00	
Travel to Chief Functionary	7,757.00	
Out station Travel/ IGSSS review meeting	9,695.00	
Office Rent / maintence	35,000.00	
Telephone/ Internet	4,884.00	
office Exp.(news paper etc)	4,331.00	
Printing & Stationery	3,291.87	547,568.87

**GLOBAL GREENGRANTS FUND PROGRAMME EXPENSES**

Study of Impact of Mining on Community &amp; Environment in Natarhat area in Jharkhand. Grant No. 59-557

Travel Cost for Programme Coordination	11,008.00	
Survey and data collection	10,000.00	
Compilation and Analysis of Data	20,000.00	
Researcher's Support	63,000.00	
Co-Researcher's Support	63,000.00	
Printing of book based on findings	39,200.00	
Consultation and Sharing of findings with affected persons, Intellectuals and social/ media activists	13,551.00	
Lunching and release of the book based on findings and discourse	43,643.00	
<b>Administration Cost</b>		
Postage Phone & Internet	5,698.00	
Stationary & Xerox	5,600.00	
Administrative & Audit Expenses	12,198.00	286,898.00

C/O :-

16,877,632.21

C/O :-

14,345,823.00





B/F :-		16,877,632.21
<b>DEPRECIATION COST:</b>		
EED/ BRW	62,156.00	
CHRISTIAN AID	394.00	
ACTIONAID ASSOCIATION	10,080.00	
GENERAL SECTION	9,480.00	
Partnering Hope Into Action Foundation	16,347.00	98,457.00
<hr/>		
<b>Balance Being Excess of Income over Expenditure transferred to Balance Sheet</b>		
GENERAL SECTION	45,756.00	
Partnering Hope Into Action Foundation	265,326.48	
<u>ACTIONAID ASSOCIATION</u>	95,103.10	
<u>ACTION AID THAILAND</u>	751.00	
SIEMENPUU FOUNDATION	325,550.00	
<u>NON FUNDING FC FUND</u>	586.00	
<u>INDO GLOBAL SOCIALSERVICE SOCIETY (IGSSS)</u>	7,197.13	740,269.71
<hr/>		

GRAND TOTAL :-

17,716,358.92

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B/F :-		14,345,823.00
<b>Balance Being Excess of Expenditure over Income transferred to Balance Sheet</b>		
<u>BRW</u>	3,009,007.97	
<u>CHRISTIAN AID</u>	78,779.95	
<u>JUDAV</u>	4,182.00	
<u>GLOBAL GREENGRANTS FUND</u>	278,566.00	3,370,535.92
<hr/>		

GRAND TOTAL :-

17,716,358.92



संवाद के अध्यक्ष  
CHAIR PERSON

*(Signature)*  
SECRETARY

*(Signature)*  
TREASURER

This is the Income and Expenditure Account as per our report of even date

Place :Ranchi  
Date : 15th June 2018



For ADITYA SHAH & ASSOCIATES  
CHARTERED ACCOUNTANTS  
FRN: 016257C  
*(Signature)*  
(CA ADITYA SHAH)  
PARTNER  
MEM.NO. 405220







--:2:--

B/F :-		16,553,759.13	
GRANT			
Received from ACTION AID ASSOCIATION, NEW DELHI through Bank transferred and deposited into Bank			
<u>For Immediate relief to the flood affected villages in West Champaran, Bihar</u>			
On 21-08-2017	100,000.00		
On 14-09-2017	100,000.00		
	<u>200,000.00</u>		
Add Bank Interest	860.00	200,860.00	
GRANT			
Received from ACTION AID ASSOCIATION, NEW DELHI through Bank transferred and deposited into Bank			
<u>For Study on Tenancy in Champaran</u>			
On 27-07-2017	70,000.00		
On 13-12-2017	87,000.00		
	<u>157,000.00</u>		
Add Bank Interest	867.95	157,867.95	
GRANT			
Received from ACTION AID ASSOCIATION, NEW DELHI through Bank transferred and deposited into Bank			
<u>For Parivartanshala - second round</u>			
On 18-08-2017	200,000.00		
On 13-12-2017	33,000.00		
	<u>233,000.00</u>		
Add Bank Interest	1,435.00	234,435.00	
GRANT			
Received from ACTION AID ASSOCIATION, NEW DELHI through Bank transferred and deposited into Bank			
<u>For LRP - Strengthening indigenocracy through socio-economic development of marginalised communities in Jharkhand</u>			
On 01-02-2018	257,000.00		
On 23-03-2018	187,000.00	444,000.00	
GRANT			
Received from Jagori Rural Charitable Trust, Knagra, H.P through Bank transferred and deposited into Bank			
<u>ONE BILLION RISING CAMPAIGN 2018 IN DIFFERENT PATRITS OF JHARKHAND.</u>			
On 20.02.2018	80,000.00		
On 31.03.2018	20,000.00	100,000.00	

C/O :-

17,690,922.08

B/F :-		353,045.52	92,914.00
Travel and related expenses			
Travel to Chief Functionary	17,248.00		
Travel to Project Coordinator	8,531.00		
Travel to Assistant Project Coordinator	5,366.00		
Travel to Panchayat Facilitator	5,085.00		
Travel Advances	<u>26,042.00</u>		415,317.52
BfW PROGRAMME EXPENSES			
<u>Deepening Indigenocracy and Promoting Sustainable Livelihood in Jharkhand Cont. April 2017 to September 2017</u>			
<u>Project Activities</u>			
Strengthening of the Gram Sabhas and its federations	1,501,550.87		
Food security and climate resilient agriculture	40,763.00		
Adivasi Workshop	2,295.00		
Internal monitoring & planning, capacity building for staff, publications, website hosting	345,334.00		
OIO	203,461.00		
<u>Staff</u>			
Program Personnel	2,194,791.00		
Administration Personnel	1,471,473.00		
<u>Administration</u>			
Rent, Electricity, Repairs & Maintenance	319,853.00		
Stationary, Communication, Media, Hospitality	130,742.20		
Travel costs (local and for program)	396,602.97		
Audit	<u>69,000.00</u>		6,675,866.04
BfW PROGRAMME EXPENSES			
<u>Deepening Indigenocracy and Promoting Sustainable Livelihood in Jharkhand Cont. October 2017 to March 2018</u>			
<u>Project Activities</u>			
Strengthening of Gram Sabhas and its federations	153,811.00		
Food security and climate resilient agriculture	197,707.00		
Adivasi Workshop	551,595.30		
Internal monitoring & planning, capacity building for staff, publications, website hosting.	327,987.90		
<u>Staffs</u>			
Programme Personnel	2,302,538.00		
Administration Personnel	1,532,690.00		
<u>Administration</u>			
Rent, Electricity, Repairs & maintenance	333,484.78		
Stationary, Communication, Media, Hospitality	117,345.00		
Travel costs (local and for programme)	<u>288,820.00</u>		5,805,978.98

C/O :-

12,990,076.54





B/F :-	17,690,922.08	
GRANT		
Received from Siemenpuu Foundation, Finland through Bank transferred and deposited into Bank <u>For Documentation of bio-cultural life heritages and creation of Community protocols of Adivasi Communities, PJ. Code 17006AAS</u>		
On 28-06-2017	1,095,830.00	
On 02-01-2018	914,656.00	
<u>Add Bank Interest</u>	2,010,486.00	2,024,205.00
	13,719.00	
GRANT		
Received from Indo Global Social Service Society , New Delhi through Bank transferred and deposited into Bank <u>SUSTAINABLE OPTION FOR UPLIFTING LIVELIHOOD (SOUL-2)</u>		
On 13-04-2017	97,023.00	
On 10-07-2017	213,004.00	
On 01-11-2017	319,506.00	
<u>Add Bank Interest</u>	629,533.00	632,672.00
	3,139.00	
BANK INTEREST		
<u>GLOBAL GREENGRANTS FUND, USA</u>	8,332.00	8,332.00
BANK INTEREST		
<u>Christian Aid, Solar Energy Programme</u>	3,235.00	3,235.00
BANK INTEREST		
<u>Christian Aid, World Bank Energy Project</u>	1,240.00	1,240.00
BANK INTEREST		
<u>Christian Aid, PPA Programme</u>	24,876.00	24,876.00
BANK INTEREST		
<u>For Christian Aid Tools to Push for Decentralised-Energy Solutions Programme</u>	45,076.00	45,076.00
BANK INTEREST		
<u>For Christian Aid, CANSAs Programme</u>	6,936.00	6,936.00
BANK INTEREST		
<u>For Christian Aid, Demonstration Centre</u>	28,691.00	28,691.00
BANK INTEREST		
<u>Action Aid, Thailand, Programme</u>	751.00	751.00
BANK INTEREST		
<u>Non Funding FC Fund</u>	586.00	586.00
	586.00	586.00
C/O :-	20,467,522.08	

B/F :-	12,990,076.54	
<u>ACTION AID ASSOCIATION PROGRAMME EXPENSES</u>		
<u>Start Up NF Strengthening indigenocracy through Socio-Economic development of marginalised communities in Jharkhand</u>		
Development & printing of 660 photographs (3 copies each)	12,450.00	
Xerox of child profiles (2 copies each)		
	2,040.00	
Xerox of child messages (2 copies each)	1,640.00	
Stationary*(list of stationary given)	4,801.00	
Orientation for staff/volunteers-Travel & food expenditure	17,525.00	
Vehicle for orientation process	9,966.00	
Local Travel	5,316.00	
Sponsorship Coordinator	30,000.00	
Refreshments for Children		
	18,605.00	
Printing of formats	1,400.00	
Office rent	10,000.00	
Part time Accountant	6,000.00	
Audit Fees	2,000.00	
Stationery, postage, telephone and Internet	4,468.00	
Gram Sathi	42,000.00	
Chief functionary's Honorarium	14,000.00	
Village level community meeting for CBO formation	15,940.00	
Unutilised balance of grant refund	3,676.00	
Bank Charges	25.00	201,852.00
<u>ACTION AID ASSOCIATION PROGRAMME EXPENSES</u>		
<u>For Immediate relief to the flood affected villages in West Champaran, Bihar</u>		
Relief Kit (for 200 families)	84,425.00	
Cloth to flood affected Children (for 600 Children)	74,340.00	
Travel & Trasportation cost	16,618.00	
Banner, Photography, Stationary etc.	578.00	
Food Allowance to Volunteers	15,000.00	
Accounts	3,000.00	
Unutilised balance of grant refund	6,849.00	
Bank Charges	50.00	200,860.00
<u>ACTION AID ASSOCIATION PROGRAMME EXPENSES</u>		
<u>For Study on Tenancy in Champaran</u>		
Local Travel & Field visits	12,855.00	
Assistant Researcher	29,500.00	
Typing and Composing	10,000.00	
Stationary	1,944.00	
Food and Stay	21,388.00	
Miscellaneous	6,666.95	
Mid term Sharing of Report	20,390.00	
Report Publication	24,237.00	
Audit fee	3,000.00	
Unutilised balance of grant refund	27,747.00	
Bank Charges	140.00	157,867.95
C/O :-	13,550,656.49	



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B/F :-

20,467,522.08

B/F :-

13,550,656.49

-- ACTION AID ASSOCIATION PROGRAMME EXPENSES

Parivartanshala - second round

Food & Stay	170,394.00	
Resource person's honorarium and travel	39,940.00	
Stationary	5,934.00	
Audit	3,000.00	
Resource Materials	10,303.00	
Miscellaneous	4,100.00	
Unutilised balance of grant refund	739.00	
Bank Charges	25.00	234,435.00

-- ACTION AID ASSOCIATION PROGRAMME EXPENSES

LRP - Strengthening indigenocracy through socio-economic development of marginalised communities in Jharkhand

Project Director	21,000.00	
Program Coordinator	39,000.00	
Sponsorship Coordinator	40,500.00	
Accountant	9,000.00	
Staff welfare	14,236.00	
Baseline Survey and compilation for 40 villages	5,600.00	
Celebration of International Women Day	21,882.00	
Formation of Balpanchayats	18,699.00	
Gram Sathi (Part time)	119,000.00	
Kaam Mango Abhiyaan	8,678.00	
Monthly staff planning and review meeting	880.00	
Local Travel	2,842.00	
Outstation travel	5,871.00	
Telephone, fax, courier, postage	1,091.90	
Stationary/Newspaper and Journals	800.00	
Office rent	15,000.00	
Office Maintenance	1,427.00	
Refreshment during CM collection	13,310.00	
Laptop with accessories	44,850.00	
Digital Camera	14,797.05	398,463.95

-- CHRISTIAN AID, LONDON EXPENSES

TDS by Allahabad Bank		975.00
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-- JAGORI RURAL CHARITABLE TRUST - PROGRAMME EXPENSES

ONE BILLION RISING CAMPAIGN 2018 IN DIFFERENT PARTS OF JHARKHAND:-

District level 8 Meetings	43,237.00	
State Level Women Convention:		
Fooding & Lodging of 100 Participatns	16,240.00	
Hall & Mike	6,490.00	
Travel of Participants	23,742.00	
Materials and Miscellaneous	10,291.00	100,000.00

C/O :-

20,467,522.08

C/O :-

14,284,530.44





B/F :-

20,467,522.08

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B/F :-

14,284,530.44

SIEMENPUU FOUNDATION, FINLAND PROGRAMME EXPENSESDocumentation of bio-cultural life heritages and creation of Community protocols of Adivasi Communities, P.J. Code 17006AAS

3 National/ Regional Meetings with NAA Partners	192,975.00	
NAA Partners Core Group Meetings -2	27,989.00	

Documentation and final production of bio-cultural community protocols - 7

Grant to NAA Partners for Documentation and final production of bio-cultural community protocols	677,520.00	
Documentation and final production of bio-cultural community protocols by SAMVAD	136,800.00	

Participation of Adivasi representatives to relevent UN meetings

Grant to NAA Partners for Participation of Adivasi representatives to relevent UN meetings	283,800.00	
Participation of Adivasi representatives to relevent UN meetings	138,882.00	

Coordination And Administration Cost

Project Coordinator '@12000x 9 month	108,000.00	
Documentation Part time '@ 6000/ x 9 month	54,000.00	
Travel for Programme Coordination	27,652.00	
Office Stationary, postage, phone, email	22,361.00	
Contingency	10,016.00	
Accounts and Audit	18,660.00	1,698,655.00

JUDAV PROGRAMME EXPENSES

Printing and Stationary		4,182.00
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CHRISTIAN AID, LONDON PROGRAMME EXPENSESDeepening Indigenocracy and Promoting Sustainable Livelihood in Jharkhand Cont.

Two Days Annual state level women Convention	134,962.00	
Strengthening the process of Eastern India Dialogue	53,477.95	188,439.95

IGSSS PROGRAMME EXPENSESSUSTAINABLE OPTION FOR UPLIFTING LIVELIHOOD (SOUL-2)

1st April 2017 to 31st May 2017

Workshop on Food related Social Security Schemae	9,045.00	
Follow up training programme on Vermi-compost	4,362.00	
Training to CBOs and youth leaders for community	9,655.00	
Women skill development workshop on SHGs for economic empowerment	6,286.00	
Household and Community level issue-based micro-planning.	8,825.00	
Staff Review meeting	2,000.00	
Project co-ordinator-1	16,000.00	
Animators -3	30,000.00	
Accountant ( Part Time )	10,000.00	
Social security	6,260.00	
Travel of Project co-ordinator-1	2,635.00	
Travel of Animators -3	3,010.00	
Travel to Chief Functionery	1,685.00	
Out station Travel/ IGSSS review meeting	2,345.00	
Office Rent / maintence	7,000.00	
Telephone/ Internet	1,000.00	
office Exp.(news paper etc)	712.00	
Printing & Stationery	737.00	
Unutilised balance of grant refund	1,890.00	123,447.00

C/O :-

20,467,522.08

C/O :-

16,299,254.39



--:6:--

B/F :-

20,467,522.08

B/F :-

16,299,254.39

-- IGSSS PROGRAMME EXPENSES

SUSTAINABLE OPTION FOR UPLIFTING LIVELIHOOD (SOUL-2)

1st June 2017 to 31st March 2018

Training on local food and nutrition values for members of CBOs	12,184.00	
Training and demonstration of 3 climate resilient agriculture practices	16,230.00	
Promotion fruit trees plantation	9,405.00	
Training on Low cost vermicompost using local resources	8,992.00	
Training on Livestock Management	10,134.00	
Workshop on Capacitation of service provider (ASHA,AWW,ANM)and potential women leader on food and nutrition security issues.	11,046.00	
Farmer Demonstration plots for traditional crops	5,780.00	
Demonstration of 15 nutrition gardens with all practices in 15 project village	9,325.00	
Block level meeting for effective implementation of micro-plan	3,343.00	
Developing a community owned information centre	11,085.00	
Community led planing meeting for drought resilience building in 15 village	11,280.00	
staff Review and planing meeting	8,000.00	
Endline	4,315.00	
Documentation of the best practices/ IEC	7,894.00	
Project co-ordinator-1	80,000.00	
Animators -3	150,000.00	
Accountant ( Part Time )	50,000.00	
Social security	35,502.00	
Travel of Project co-ordinator-1	16,645.00	
Travel of Animators -3	21,450.00	
Travel to Chief Functionary	7,757.00	
Out station Travel/ IGSSS review meeting	9,695.00	
Office Rent / maintenance	35,000.00	
Telephone/ Internet	4,884.00	
office Exp.(news paper etc)	4,331.00	
Printing & Stationery	3,291.87	547,568.87

-- GLOBAL GREENGRANTS FUND PROGRAMME EXPENSES

Study of Impact of Mining on Community & Environment in Netarhat area in Jharkhand. Grant No. 59-557

Travel Cost for Programme Coordination	11,008.00	
Survey and data collection	10,000.00	
Compilation and Analysis of Data	20,000.00	
Researcher's Support	63,000.00	
Co-Researcher's Support	63,000.00	
Printing of book based on findings	39,200.00	
Consultation and Sharing of findings with affected persons, Intellectuals and social/ media activists	13,551.00	
Lunching and release of the book based on findings and discourse	43,643.00	
<b>Administration Cost</b>		
Postage Phone & Internet	5,698.00	
Stationary & Xerox	5,600.00	
Administrative & Audit Expenses	12,198.00	286,898.00

C/O :-

20,467,522.08

C/O :-

17,133,721.26





--:7:--

B/F :-

20,467,522.08

B/F :-

17,133,721.26

-- CLOSING CASH & BANK BALANCES

Cash in Hand	21,504.00	
Cash at Bank		
i) Designated Bank Account		
With Allahabad Bank, Circular Road ,Ranchi		
S.B A/C No. 20238986752	1,680,653.42	
ii) Fixed Deposit Account		
With Allahabad Bank, Circular Road ,Ranchi		
Vide A/c No. 50429286989	1,326,060.00	
iii) With Allahabad Bank, Circular Road ,Ranchi		
S.B A/C No. 20238996646	9,741.00	
iv) Extension Office -Bank Account		
With State Bank of India, Madhupur		
Vide C A No. 32055189799	155,211.92	
v) With State Bank of India, Madhupur		
Vide C A No. 37293201108	10,764.00	
vi) With Oriental Bank of Commerce, Madhupur		
Vide C A No. 21661132000755	5,000.00	
vii) With HDFC Bank Ltd, Raj Bari Road, Madhupur		
Vide C A No. 50100221850713	124,866.48	3,333,800.82

GRAND TOTAL :-

20,467,522.08

GRAND TOTAL :-

20,467,522.08



संवाद केन्द्र

CHAIR PERSON

संवाद

SECRETARY

संवाद

TREASURER

This is the Receipts and Payments Account as per our report of even date

Place : Ranchi  
Date : 15th June 2018



For **ADITYA SHAH & ASSOCIATES**  
**CHARTERED ACCOUNTANTS**  
FRN: 016257C

Aditya S

(CA ADITYA SHAH)  
PARTNER  
MEM.NO. 405220

**SAMVAD**

**YEAR – 2017-18**

**(A) SIGNIFICANT ACCOUNTING POLICIES**

**(i) Basis of Accounting**

The financial statements have been drawn up under the historical cost convention and the accrual basis of accounting has been followed.

**(ii) Fixed Assets**

Fixed assets are stated at cost of acquisition including taxes, duties, freight and other incidental expenses relating to acquisition and installation.

**(iii) Depreciation**

Depreciation is charged on the written down value method as per rates and provisions of The Income Tax Act. The rates for individual assets considered have been stated in the relevant Schedule.

**(iv) Foreign Currency**

Foreign Currency transactions are recorded at the rates existing and allowed by the FCRA bank at the date on which the inward transactions take place. No payments in foreign currencies are made. Exchange rate fluctuations are normally never encountered.

**(v) Income Recognition**

Income is generally recognized when received. This covers donation, contributions and collection from the community; participatory community contribution for use of facilities as per grant norms; interest from bank and other miscellaneous receipts.

Grants for various projects, both Foreign Contribution and Non Foreign Contribution, are recognized only when such grants are received as per norms and conditions of such grants. However, in case of grants recognition on the basis of receivable is also made when there is absolute certainty of such grants being received.





## **(B) NOTES TO ACCOUNTS**

### **(i) Project Fund :**

Fund balances of various projects remaining unutilized at the end of the financial year are accumulated under Project Fund. These are various cash and bank balances of projects in execution.

However, the concern has one F.C. Bank account (Designated A/c) and one utilized Bank Account. The balance of accounts has been segregated project wise and the total amount of bank balance is reflected in the consolidated Balance sheet.

Interest on bank account has been segregated on the basis of amount in respected of each projected lying in the bank account and the total amount has been shown in the consolidated account.

### **(ii) Grant Receivable:**

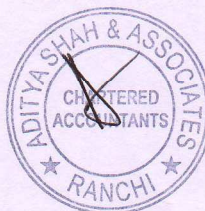
Grants which are absolutely certain of being received but have not been so received are shown as Grant Receivable. This occurs when project funds are released in installments and a portion of such funds for the current year remain to be received even though expenditure has been incurred. No uncertainty exists relating to receipt of such grant funds.

### **(iii) Organization's contribution and payments from such contribution:**

As conditions of grant, in case of certain projects, specific contribution is required from the organization from which a part of the project expenses are met. Such contributions from the organization and expenses thereof are separately shown in the receipts (and income) and payments (and expenditure).

### **(iv) Project expenses :**

Payments or expenses of individual projects have been shown separately for each project under approved line items.





**(v) Administrative expenses:**

Expenses of administrative office like car upkeep, travel, electricity and maintenance, printing & stationery, telephone and communication are shown under this head.

(vi) Cash in hand has been taken as per books and as certified by the management.

(vii) Previous years figures have been regrouped or rearranged wherever considered necessary.

Place: Ranchi

Date: 15/06/2018



**For Aditya Shah & Associates**

Chartered Accountants

FRN: 016257C

*Aditya S*

(CA Aditya Shah)

Partner

Mem No.405220